You are invited to join the Student Resource Scheme (SRS) for 2017. The scheme is supported and approved annually by the School’s Parents and Citizens Association (P & C), is managed by the school and operates in accordance with Section 5.1 of the Education (General Provisions) Act 2006.

The scheme is voluntary and you are under no obligation to join. However, please be aware that books, materials, consumables, participation in extra-curricular activities and digital technologies required under this scheme are not funded by school grants. Therefore, if you do not wish to join the scheme you are still responsible for providing your child with the items that would otherwise have been provided by the scheme as detailed in the list below, to enable your child to engage with the curriculum.

The provision of this scheme ensures that well-resourced learning by our students remains our key focus. The scheme is not a fund raiser for the school. Its purpose is to provide you, the parent, with a cost effective, value for money alternative to purchase resources, consumables and materials elsewhere, through reduced prices gained from school’s bulk purchasing processes. Items provided by the scheme are as follows:

<table>
<thead>
<tr>
<th>Requirements List (Goods or services provided by the Scheme)</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student material used for classroom learning experiences and consumables, cooking materials, reproduced learning resources to support personalised learning, textbooks, and additional materials for subjects where the instruction is extended through providing practical learning experiences in excess of the materials provided by the School Grants and IT Investment.</td>
<td>$130.00</td>
</tr>
<tr>
<td><strong>Musical Instrument Hire (only applicable if your child is involved in the Instrumental Music Program)</strong></td>
<td>Please see Music Teacher for advice</td>
</tr>
</tbody>
</table>

**TOTAL PARTICIPATION FEE:**

**PREP TO YEAR 6 $130.00**

If you wish to join the Scheme you are required to complete the attached Participation Agreement Form. Please read the terms and conditions on the back of the form. Please note this is a generic form for all Queensland primary and secondary schools. You may pay either the lump sum or by instalments with the **final payment due by Friday, 11 August, 2017**. Please return the form to the school office as soon as possible. You may be eligible to claim this cost in your annual tax refund under the new Education Tax Refund. (Refer to [www.educationtaxrefund.gov.au](http://www.educationtaxrefund.gov.au) for more details).

If you do not elect to join the scheme you are still required to return the Participation Agreement Form, indicating your intentions and make an appointment with the Principal or the Business Services Manager. It will then be the responsibility of the parent to purchase all the resources provided by the scheme. By not taking up this opportunity to participate in the Coomera Springs State School Student Resource Scheme the approximate cost for each student would be $450.00.

Thank you in anticipation of your contribution towards this valuable scheme. Please contact the office on (07) 5519 5300 should you have any questions regarding the scheme or to make an appointment with the Principal or the Business Services Manager if you are suffering genuine financial hardship.
Dear Parents / Caregivers,

Choosing a school for your child is one of the most important decisions you will make as a parent. At Coomera Springs State School, we understand this responsibility and that is why we are committed to and passionate about nurturing our students’ academic, social, emotional, sporting, cultural and digital citizenship within a caring, safe, supportive and challenging school community.

Coomera Springs State School was proudly opened in 2008 and was specifically designed and built as a 21st Century Digital Learning Environment incorporating an innovative range of teaching and learning spaces, furnishings and digital technologies. We continue to improve on each of these resources each year. The school was built at a cost of $40 million to serve our local community.

Our commitment to our students and parents goes beyond the classroom. We offer a comprehensive co-curricular program including sporting, musical, and environmental and community activities.

Your participation in the Student Resource Scheme is greatly valued by our school and student community.

You will receive an invoice in early 2017 which outlines the cost to be involved.

- You may pay either in a lump sum or by instalments with the final payment due by Friday, 11 August, 2017.

- First instalment of $45 must be received by Friday 24th February, 2017.

- Please do not make payment for 2017 in 2016. Invoices will be sent to you in January, 2017.

If a student leaves the school having paid a fee, a pro-rata refund will be made. Refunds are based on the amount paid (less cost of consumed materials). Refunds can only be paid into a nominated bank account by EFT.

Should you have difficulty paying and require a payment plan please do not hesitate to discuss the matter with the Principal of Business Services Manager. All queries are treated confidentially.

Yours Sincerely

Taylor Haley

Acting Principal
Student Resource Scheme

Participation Agreement Form

Privacy Statement
The Department of Education, Training and Employment, through the school, is collecting your personal information in accordance with section 51 of the Education (General Provisions) Act 2006 in order to administer the Student Resource Scheme in an efficient, ethical and secure manner. The information will only be accessed by school employees administering the scheme. Some of this information may be given to departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education, Training and Employment is authorised or required by law to make the disclosure.

Participation
☐ Yes  I wish to participate in the Student Resource Scheme in ______ (Year). I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the participation fee in accordance with the selected payment arrangement below.

☐ No  I do not wish to participate in the Student Resource Scheme in ______. I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them, particularly paragraphs 12 and 36.

Please refer to the accompanying Subject Requirements List and/or Year Level Requirements List for fee details.

<table>
<thead>
<tr>
<th>Student Given Name</th>
<th>Student Surname</th>
<th>Yr Level</th>
<th>Participation Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
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<td>5.</td>
<td></td>
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<td>$</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Parent Details
Given Names: 
Surname: 
Address: 

Contact Numbers:  
Home: 
Work: 
Fax:
Mobile: 
Email: 

Parent Signature: 
Date: 

Payment Arrangement
☐ Now: I wish to make full payment now as a single payment of the total amount above.

☐ Instalments: Instalments must be made in the following proportions of the total amount.

- Friday 24 February, 2017 $45
- Friday 12 May, 2017 $45
- Friday 11 August, 2017 $40

Payment Method
I wish to make payment by:
☐ EFT  ☐ EFTPOS Credit Card/Debit Card  ☐ Cheque  ☐ Cash

Payments by EFT can be made to the school bank account BSB 064-474 Account No. 10256819. To ensure correct identification of the payment please ensure the reference includes the student's full name.

Purpose of the Scheme
1. In accordance with the Education (General Provisions) Act 2006, the cost of providing education, administration, and resources for the education of students enrolled at State schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
2. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school. In recognition that these costs can be high, the school operates a Student Resource Scheme (the "Scheme") that enables a parent to enter into an agreement with the school that, for a specified annual participation fee, provides for the temporary loan of textbooks and other resources, and the purchase of consumables and materials for the student.
3. A Student Resource Scheme is separate to and distinct from a request for a voluntary financial contribution.

Benefits of the Scheme
4. The purpose of the scheme is to provide the parent with a cost effective alternative to purchasing textbooks and other resources elsewhere, through reduced prices gained from the school's bulk purchasing practices.
5. The scheme also ensures that students have consistent personal resources for their location, and saves the parent time and money in securing the prescribed materials elsewhere.
6. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the operation of the scheme.

Participation in the Scheme
7. Participation in the scheme is voluntary, and there is no obligation on a parent to participate in the scheme. A parent decides to participate or not based on consideration of the cost afforded them by the scheme.
8. The completed and signed Participation Agreement Form should be returned to the school by the advertised date to indicate participation or non-participation in the scheme.
9. If a parent chooses to participate in the scheme and completes the Participation Agreement Form, a fee will be due and payable by the parent for the items provided by the scheme to the student.
10. Payment of the participation fee is a requirement for continued participation in the scheme. The participation fee will be subject to the school's debt collection processes.
11. A parent who does not wish to participate in the student resource scheme shall inform the school by completing the Participation Agreement Form and returning it to the Administration Office. Arrangements will be made for the parents of students in Years 7 to 12 or of secondary education age to be paid the value of the Student Resource Scheme Allowance for each of their eligible children.
12. A parent who chooses not to participate in the scheme in responsibility for providing textbooks and other resources. In this case, the student would otherwise be provided for by the student resource scheme as detailed on the Year Level Requirements List and/or Subject Requirements List, to enable the student to continue with the curriculum.

Parents and Citizens' Association Support of the Scheme
13. The operation of the Student Resource Scheme is discussed annually at a meeting of the Parents and Citizens' Association. Parents are extended an invitation to attend the meeting and provided with an opportunity to express their opinions. A vote is taken at this meeting on supporting the operation of the scheme.

Textbook and Resource Allowance
14. The Queensland Government provides financial assistance to parents of students in Years 7 to 12 or of secondary education age, attending State and approved non-State schools, to offset the costs of textbooks and other resources. Assistance is provided in the form of a Textbook and Resource Allowance which is paid once a calendar year through the school. Parents have the option to receive the allowance directly from the school or an offset in fees associated with participation in the school's Student Resource Scheme. This option is made available to each parent annually by the school. Current allowance rates are available from http://www.deedi.qld.gov.au/AED/finances/parentsguide.

Payment Arrangements
15. Payment of the participation fee may be made by EFTPOS (Debit Card, MasterCard), Visa, American Express (where accepted by the school), or cash.

16. For payment made by direct debit (EFT)**, in the bank account indicated on the form, please ensure that the payment reference includes the reference as stated on the form. This will ensure that your financial institution of the successful electronic transfer of funds should be related as your record of payment.

17. Payment of the participation fee may be made in whole or by instalments as indicated on the Participation Agreement Form or for another amount as approved by the Principal.

For payment by EFTPOS (Credit/Debit Card), I hereby authorise the school to debit my:

- [ ] MasterCard
- [ ] Visa
- [ ] Other (where accepted)

Card Number: ___________________________ Expiry Date: ___________________________

For [ ] an amount of $________ (total above) or [ ] $________ on the first school day of the first three terms (equal instalment payments of the above amount) or [ ] in accordance with the negotiated Payment Arrangement completed above.

For payment by EFTPOS (Credit/Debit Card), I hereby authorise the school to debit my:

Card Number: ___________________________ Expiry Date: ___________________________

For [ ] an amount of $________ (total above) or [ ] $________ on the first school day of the first three terms (equal instalment payments of the above amount) or [ ] in accordance with the negotiated Payment Arrangement completed above.

Name of cardholder as it appears on the card: ___________________________________________
Signature of Cardholder: _____________________________________________________________